



**Special Events Task Force Meeting-Minutes**  
**September 27, 2017**  
**200 E. 5<sup>th</sup> St. Tempe Transportation Center, Don Cassano Room**  
**Tempe, AZ 85281**

**Meeting convened at 9:00 am**

**City Staff Present:** Mike McComb (Fire), Tom Prigge (Fire), Dave Fabok (Fire), Ryan Conway (PD), Tim Bulson (PD), Daniel Johnson (PD), German Piedrahita (Transportation), Linda Cano (Special Events), Jonni Wolfe (Special Events), Chad Holmes (Special Events), Mary Keane (Special Events), Jenny Leon (Special Events), Chris Hansen (Risk Mgmt), Bill Chesterfield (Sales Tax), Jeff Tamulevich (Comm. Dev.), Ryan DeGroot (Solid Waste), Brad Frisk (Solid Waste), Elizabeth Thomas (Neighborhoods).

**Guests Present:** Steve Parady (Italian Dinner & Dance), Cindy Kennedy (German School Phoenix), Whitney Steele (Walk to Save Animals), Brooke Benavides (AAF Halloween Ball), Sherri Barry (AAF Halloween Ball/Wella Triple Craft), Heidi Naranjo (Autism Speaks), Lee Ann Hamel (TPL Book Festival), Elizabeth Yeast (Inside the Nest), Razhan Kareem (AZ Water), Cheyne Hall (Bluesfest), Bill Kennedy (Mill Madness), Ben Davis (Mill Madness), Brooke Bogart (GAIN – Harelson), Karen Stepanek (ASU Lantern Walk), Steve Thacher (Movies at the Meadows, ASU Game Nights), Frank Herbert (TEAM Security), Dominic James (Burger Fi), Cindy Huie (AZ Congenital Heart Walk), Vincent Murray (GAIN – Meyer), Krysta Hermosillo (Color Vibe 5K), Craig Miller (Movies at the Meadows), Laure Mulek (SRP Street Fair), Amber Watson (Movies at the Meadows) Martha Yesenia Ramirez (AZ Pupusas Festival).

Linda Cano made a call to the audience asking if there was anyone not on the agenda who would like to address the committee.

**I. Events for Initial Review**

- A. Italian Dinner & Dance, Saturday, November 18 (1800 E. Libra)
  - a. Liquor license in the name of Knights of Columbus Council 11999
    - i. Motion to approve: Jonni Wolfe
    - ii. Second: Chad Holmes

10/2/2017

- iii. Motion carries with the stipulation of verifying bartending service. No PD will be required at the event.
- B. Tempe Public Library Book Festival, Saturday, November 4 (Tempe Library)
  - a. Motion to approve: Chad Holmes
  - b. Second: Jonni Wolfe
  - c. Motion carries.
- C. Burger Fi ASU Games, 9/30, 10/14, 10/21, 10/28, 11/4, 11/11, 11/18 & 11/25 (927 E. University)
  - a. Extension of premise in the name of Burger Fi
    - i. Motion to approve: Daniel Johnson
    - ii. Second: Jonni Wolfe
    - iii. Motion carries with the stipulation of an updated site map.
- D. Wake & Bike Beer Breakfast, Saturday, October 7 (730 S. Mill)
  - a. Extension of premise in the name of Pedal Haus
    - i. Motion to approve: Jonni Wolfe
    - ii. Second: Jenny Leon
    - iii. Motion carries with the following stipulations: follow-up with PD re: security; updated insurance; updated site map; landlord letter and traffic control plan.  
NOTE: post-Task Force, this event was incorporated into the CASA de Fat event for 10/7.
- E. Mill Madness, Thursday & Friday, October 12-13 (7<sup>th</sup> & Mill)
  - a. Motion to approve: Mike McComb
  - b. Second: Tim Bulson
  - c. Motion carries with the stipulations of finalized traffic control plan and off-duty EMS agreement.
- F. Movies at the Meadows & Pumpkin Patch, 10/12-13, 10/26, 10/28-29, 11/2-3, 11/16 (1490 E. Weber Dr.)
  - a. Liquor license in the name of Surfrider Foundation
    - i. Motion to approve: Daniel Johnson
    - ii. Second: Jenny Leon
    - iii. Motion carries with the stipulation that event will return to Task Force if any issues arise. No off-duty PD will be required.
- G. Movie at the Meadows, November 18, December 2, 7 & 9 (1490 E. Weber Dr.)
  - a. Liquor license in the name of Global Environmental Legacy
    - i. Motion to approve: Daniel Johnson

- ii. Second: Jenny Leon
  - iii. Motion carries with the stipulation that event will return to Task Force if any issues arise. No off-duty PD will be required.
- H. ASU Sun Devil Game Nights, Saturdays, October 14, November 4 & 25 (1490 E. Weber)
  - a. Liquor license in the name of Global Environmental Legacy
    - i. Motion to approve: Daniel Johnson
    - ii. Second: Jenny Leon
    - iii. Motion carries with the following stipulations: follow-up with PD; neighborhood notification; notify Task Force if any event dates are to be cancelled; will require a return to Task Force if any issues arise. No off-duty PD will be required.
- I. GAIN Party, Saturday, October 21, (Harelson Park)
  - a. Motion to approve: Chad Holmes
  - b. Second: Jeff Tamulevich
  - c. Motion carries.
- J. GAIN Party, Saturday, October 21 (Meyer Park)
  - a. Motion to approve: Jenny Leon
  - b. Second: Chad Holmes
  - c. Motion carries.
- K. AZ Water Family Picnic, Saturday, October 21 (Daley Park)
  - a. Motion to approve: Chad Holmes
  - b. Second: Jenny Leon
  - c. Motion carries.
- L. AAF Annual Halloween Masquerade Ball, Saturday, October 21 (132 E. 6<sup>th</sup> St.)
  - a. Liquor license in the name of Arizona Apparel Foundation
    - i. Motion to approve: Jenny Leon
    - ii. Second: German Piedrahita
    - iii. Motion carries with the following stipulations: traffic control plan; follow-up with PD regarding security; off-duty PD and EMS agreements.
- M. Wella Triple Craft, Sunday, October 22 (132 E. 6<sup>th</sup> St.)
  - a. Liquor license in the name of Arizona Apparel Foundation
    - i. Motion to approve: Daniel Johnson
    - ii. Second: Chad Holmes
    - iii. Motion carries.

- N. Bluesfest, Sunday, October 22 (Kiwanis Park – Sister Cities)
  - a. Motion to approve: Chad Holmes
  - b. Second: Daniel Johnson
  - c. Motion carries with the stipulation of COI.
- O. ASU Lantern Walk, Saturday, October 27 (A Mountain)
  - a. Motion to approve: Chad Holmes
  - b. Second: Jeff Tamulevich
  - c. Motion carries.
- P. Phoenix Team Hope Walk, Saturday, October 28 (Kiwanis Park)
  - a. Motion to approve: Jonni Wolfe
  - b. Second: German Piedrahita
  - c. Motion carries.
- Q. Making Strides Against Breast Cancer, Saturday, October 28 (Tempe Beach Park)
  - a. Motion to approve: TABLED
  - b. Second: TABLED
  - c. TABLED
- R. Arizona Autism Speaks Walk, Sunday, October 29 (Tempe Beach Park)
  - a. Motion to approve: Chad Holmes
  - b. Second: Daniel Johnson
  - c. Motion carries with the stipulation of an updated site map and follow-up with security.
- S. Inside the Nest, Monday, October 30 (8701 S. Hardy Dr.)
  - a. Liquor license in the name of Cardinals Charities
    - i. Motion to approve: Daniel Johnson
    - ii. Second: Mike McComb
    - iii. Motion carries.
- T. Walk to Save Animals, Saturday, November 4 (Tempe Beach Park)
  - a. Motion to approve: Chad Holmes
  - b. Second: Mike McComb
  - c. Motion carries.
- U. Color Vibe 5K Run, Saturday, November 4 (AZ Mills Mall)
  - a. Motion to approve: Mike McComb
  - b. Second: German Piedrahita
  - c. Motion carries with the following stipulations: traffic control plan; SDS required by Fire for color powder; tent size verification.

10/2/2017

- V. 20<sup>th</sup> Anniversary Celebration German School, Saturday, November 4 (2085 E. Southern)
  - a. Extension of premise in the name of German School Phoenix
    - i. Motion to approve: Chad Holmes
    - ii. Second: Jeff Tamulevich
    - iii. Motion carries.
- W. AZ Congenital Heart Walk, Sunday, November 5 (Diablo Stadium)
  - a. Motion to approve: Chad Holmes
  - b. Second: Daniel Johnson
  - c. Motion carries with the stipulations of traffic control plan and updated COI.
- X. SRP Employee Sustainability Street Fair, Tuesday, November 7 (Center Pkwy)
  - a. Motion to approve: Jenny Leon
  - b. Second: Daniel Johnson
  - c. Motion carries with the stipulation of providing the traffic control plan
- Y. Tempe Veterans Day Parade, Friday, November 10 (Mill Avenue)
  - a. Motion to approve: Chad Holmes
  - b. Second: Jonni Wolfe
  - c. Motion carries with the stipulation of off-duty EMS agreement.
- Z. Arizona Pupusas Festival, Sunday, November 12 (Kiwanis – Ruben Romero)
  - a. Liquor license in the name of Social Jam
    - i. Motion to approve: Chad Holmes
    - ii. Second: Jonni Wolfe
    - iii. Motion carries.
- AA. CASA de Fat\*, Saturday, October 7 (5 E. 6<sup>th</sup> Street) \*Liquor approval only
  - a. Extension of premise in the name of OG Taco
    - i. Motion to approve: Tim Bulson
    - ii. Second: Chad Holmes
    - iii. Motion carries.
- BB. 40<sup>th</sup> Annual Family Halloween Carnival, Saturday, October 28 (Kiwanis, South Soccer Fields)
  - a. Motion to approve: Daniel Johnson
  - b. Second: Chad Holmes
  - c. Motion carries.
- CC. City of Tempe Employee Fiesta, Saturday, November 4 (Kiwanis – Ruben Romero)
  - a. Liquor license in the name of United Arizona Employee Association

- i. Motion to approve: Chad Holmes
- ii. Second: Jonni Wolfe
- iii. Motion carries.

## **II. Events for Post Review**

- A. Splash & Dash, September 14 No problems reported.
- B. Parking Day, September 15 Set up without being permitted. PD closed down the event.
- C. CHAMP Run, September 16 No problems reported.
- D. Tempe Tri, September 16-17 Bicycle collision at Priest & Rio Salado; not enough volunteers on bicycle course.
- E. Rita's Grand Opening, September 20 No problems reported.
- F. 3<sup>rd</sup> Thursday Adventure Run, September 21 No problems reported.
- G. Unity Through Community, September 22-23 No problems reported.
- H. Devils Disco, September 22-23 No problems reported.
- I. Tailgate Oregon vs. ASU, September 23 No problems reported.
- J. Sol Devils Tailgate, September 23 No problems reported.
- K. Devils on Mill, September 23 No problems reported.
- L. ASU Football – Chuckbox, September 23 No problems reported.
- M. Devils on College, September 23 No problems reported.
- N. Mad Hatter Football Extension, September 23 No problems reported.
- O. Valley of the Sun Handcrafted Market, September 24 No problems reported.
- P. Global Energy 5K, September 24 No problems reported.
- Q. El Hefe unpermitted event, September 23 - El Hefe had been given a hiatus from special event approval due to previous event liquor violations & safety violations. Staff are facing possible legal prosecution. An unpermitted event was held anyway on September 23. City staff will be meeting to discuss how to handle the situation with El Hefe moving forward.

The next meeting is scheduled for Wednesday, October 11, 2017.

Meeting adjourned at 10:55 a.m.

Prepared by: Mary Keane, Special Events